# 6.3.1.A -

Policy Document on Welfare Measures for

Teaching and Non-Teaching Staff,
Students of

Krishna Vishwa Vidyapeeth
(Deemed to be University), Karad

#### **Extract of Minutes of the Meeting of Board of Management Resolution**



Accredited by NAAC with 'A+' grade An ISO 9001:2015 Certified University

Declared U/s 3 of UGC ACT 1956 vide Notification no.F.9-15/2001-U.3 of the Ministry of Human Resource Development, Govt. of India

Karad, Dist. : Satara (Maharashtra State) Pin : 415539 Tel : 02164-241555-8 (Extn. 462) Fax: 02164-243272/242170

Website: www.kvv.edu.in | E-mail: registrar@kvv.edu.in

KVV/B-1(i)/1729/2023

Date: 07.06.2023

#### Extract of Minutes of the Meeting of Board of Management

Resolution of Board of Management Meeting of Krishna Institute of Medical Sciences "Deemed To Be University" held on 31st March 2021.

#### BOM-03/23/20-21: Revised Welfare Policy for Teaching, Non Teaching Staff and Students.

Registrar presented Revised Welfare Policy for Teaching, Non Teaching Staff & Students.

Registrar informed the members that the Revised Welfare Policy for Teaching, Non Teaching Staff & Students was implemented with w.e.f. 01st October 2019. Additional benefits have been added to the policy for the benefit of the Teaching, Non Teaching Staff & Students as below:

- 1. Subsidized Parking Facility.
- 2. Credit Facility at Krishna Mahila Sarita Bazar.
- 3. E-Rikshaw for transportation within campus.

Further the policy was approved in the Internal Quality Assurance Cell (IQAC) meeting held on 27<sup>th</sup> March 2021 and recommended by IQAC to the Board of Management to accord its approval.

After due deliberation it was resolved to approve the same and incorporate it in the policy. This revised policy would be effective w.e.f. 01st April 2021.

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REGISTRAR
Krishna Vishwa Vidyapeeth,
(Deemed to be University), Karad
(Formerly known as KIMSDU)

#### **Policy Notification**



#### KRISHNA INSTITUTE OF MEDICAL SCIENCES "DEEMED TO BE UNIVERSITY", KARAD

Accredited by NAAC with 'A' Grade (CGPA: 3.20 on 4 Point Scale)

Declared U/s 3 of UGC ACT, 1956 vide Notification no.F.9-15/2001-U.3 of the Ministry of Human Resource Development, Govt. of India Karad, Dist.: Satara (Maharashtra State) Pin: 415539

Tel: 02164-241555-8 Fax: 02164-243273/242170

Website: www.kimsuniversity.in

E-mail: registrar@kimsuniversity.in

KIMSDU/N-3/888/2021

#### :NOTIFICATION:

It is notified for the information of all concerned that as approved by the Board of Management in its meeting held on 31<sup>st</sup> March 2021 vide resolution No. **BOM-03/23/20-21** has approved the Revised Welfare Policy for Teaching, Non Teaching Staff & Students with effect from 01<sup>st</sup> April 2021. Kindly note that all previous Welfare Policies stand cancelled.

The policy for reference is attached herewith.

REGISTRAR KIMSDU, KARAD

Date: 31/03/2021

C. C. Hon'ble Vice Chancellor

**Executive Director** 

Controller of Examination

Director of Research

Additional Director of Research

Dean, Faculty of Medical Sciences

Dean, Faculty of Dental Sciences

Dean, Faculty of Physiotherapy

Dean, Faculty of Nursing Sciences

Dean, Faculty of Allied Sciences (Microbiology, Biotechnology)

Dean, Faculty of Pharmacy

**Medical Director** 

Medical Administrator

Assistant Registrar's (Academic, Administration, Estate & Security)

Dean (Academics), Faculty of Medical Sciences

Dean (Academics), Faculty of Dental Sciences

Dean (Academics), Faculty of Physiotherapy

Dean (Academics), Faculty of Nursing Sciences

Dean (Academics), Faculty of Allied Sciences (Microbiology, Biotechnology)

Dean (Academics), Faculty of Pharmacy

All HOD's, KIMSDU

All Departments (College and Hospital)

**Publicity Department** 

Library, Guest House, All Hostels, Security Department

# Policy Document on Welfare Measures for

Teaching and Non-Teaching Staff,
Students of

Krishna Vishwa Vidyapeeth
(Deemed to be University), Karad

# Policy on Welfare Measures Amendment / Revision Sheet:

Amendment / Revision No.	Amendment / Revision Date	Section	Summary of Change
01	1st April 2021	Section B	New Welfare Measures Amended
			1. Subsidized Parking Facility
			2. Credit Facility at Krishna Mahila
			Sarita Bazar
			3. E-Rikshaw for transportation
			within campus.
02	1st July 2021	NA	KVV University's New logo updated
03	10 <sup>th</sup> December	NA	Name of the University changed from
	2022		Krishna Institute of Medical Sciences
			"Deemed to be University", Karad to
			Krishna Vishwa Vidyapeeth (Deemed
			to be University), Karad.
04	03 <sup>rd</sup> October	NA	The reviewing authority changed from
	2023		Registrar to Deputy Registrar
			(Administration)

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Welfare Measures		03.10.2023	Revision No:- 4	Revision Date :-
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#### **Policy on Welfare Measures**

#### (I. For Teaching Staff)

Krishna Vishwa Vidyapeeth (Deemed to be University), Karad (formerly known as Krishna Institute of Medical Sciences "Deemed to be University", Karad) is committed to providing the staff with transparent, conducive and fair work environment to all its staff, thereby enabling them to perform at optimal effectiveness and efficiency.

**Goal:** To provide clear directive for staff welfare measures, outlining the responsibilities of employer and employees.

#### A. Responsibility

#### a. Responsibility of Employer:

- a.1 The institution is an equal opportunity employer.
- a.2 Institution provides its employees with confidential support, practical solutions and effective counseling.
- a.3 There will be no discrimination on basis of gender, caste, religion etc.
- a.4 Institution lays emphasis on transparent professional relationship and communication with its employees.
- a.6 Institution provides effective grievance redressal mechanism.
- a.7 Institution provides appropriate and effective liasoning with external institutions and organizations for employee benefit.
- a.8 Institution is aware of employment laws inforce and abides by them.

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#### b. Responsibility of employees:

- b.1 Employees should concern themselves with welfare of others at workplace.
- b.2 Employees should be aware of administrative hierarchy for grievance redressal.
- b.3 Employees should co-operate in all endeavors undertaken by the Institute in the benefit of the stakeholders.
- b.4 Every employee should undertake responsibility of their own welfare.

#### B. Welfare measures include:

- 1. Residential quarters are provided on nominal maintenance charges.
- 2. Free annual medical check-up of all teaching staff.
- 3. Free medical treatment to staff and retired employees.
- 4. 50% tuition fee concession for wards of staff.
- 5. Contribution to employees provident fund and pension funds.
- 6. A well-equipped modern sports complex is available at nominal fees.
- 7. Adventure club which undertakes activities like trekking and hiking to historical places and mountains of high altitude.
- 8. The Institution has a crèche for the children of the staff.
- 9. Grievances redressal cell and Prevention of sexual harassment at workplace cell are functional.
- 10. Campus Wi-Fi facility available.
- 11. Apart from the above measures financial support is provided for research which includes seed money for research, incentives for research publications, book chapters and IPR. Financial support is also provided for attending state, national and international conferences and membership fee of professional bodies.
- 12. Career advancement scheme to prevent stagnation in attaining higher positions is available. Recognition and rewards for academic, research, community or any other institutional activities.

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- 13. Subsidized parking facility.
- 14. Credit facility at Krishna Mahila Sarita Bazar.
- 15. Banking and ATM facility within campus.
- 16. Cafeteria
- 17. E-Rikshaw for transportation within campus.
- 18. Sports complex with cardio gym, weights gym, badminton court, half Olympic size swimming pool, tennis court, volley ball court, cricket and football ground.

Registrar KVV(DU), Karad

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#### **Policy on Welfare Measures**

#### (II. For Non-Teaching Staff)

Krishna Vishwa Vidyapeeth (Deemed to be University), Karad (formerly known as Krishna Institute of Medical Sciences "Deemed to be University", Karad) is committed to providing the staff with transparent, conducive and fair work environment to all its staff, thereby enabling them to perform at optimal effectiveness and efficiency.

**Goal:** To provide clear directive for staff welfare measures, outlining the responsibilities of employer and employees.

#### A. Responsibility

#### a. Responsibility of employer:

- a.1 Institution is aware of employment laws inforce and abides by them.
- a.2 Institution lays emphasis on transparent professional relationship and communication with its employees.
- a.3 There will be no discrimination on basis of gender, caste, religion etc.
- a.4 The institution is an equal opportunity employer.
- a.5 Institution provides effective grievance redressal mechanism.
- a.6 Institution provides its employees with confidential support, practical solutions and effective counselling.
- a.7 Institution provides appropriate and effective liasoning with external institutions and organizations for employee benefit.

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#### b. Responsibility of employees:

- b.1 Every employee should undertake responsibility of their own welfare.
- b.2 Employees should be aware of administrative hierarchy for grievance redressal.
- b.3 Employees should concern themselves with welfare of others at workplace.
- b.4 Employees should cooperate in all endeavors undertaken by the Institute in the benefit of the stakeholders.

#### B. Welfare measures include:

- 1. Residential quarters are provided on nominal maintenance charges.
- 2. Crèche facility for the children of the staff.
- 3. Grievances Redressal cell and Anti-Sexual Harassment cell are fully functional.
- 4. Yearly medical check-up.
- 5. Free medical treatment to staff and retired employees.
- 50% tuition fee concession for wards of staff in university and sister educational institutes.
- 7. Contribution to employees provident fund and pension funds.
- 8. Employment on compassionate grounds to next of kin.
- 9. Free on-demand psychiatric counselling for employees.
- 10. Annual and need based check of all Radiation safety equipment's and practices.
- 11. Safety practices as a part of induction for all new hires
- 12. Annual and scheduled monthly training for all staff.
- 13. Allocation of appropriate safety equipment's to all concerned staff members.
- 14. Robust needle prick injury handling protocol.
- 15. Mandatory credentialing and privileging for nursing staff and laboratory technicians.
- 16. Program on identification and safety protocol development for employee safety.

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- 17. Separate dining areas for all staffs.
- 18. Campus Wi-Fi facility available.
- 19. Subsidized parking facility.
- 20. Credit facility at Krishna Mahila Sarita Bazar.
- 21. Banking and ATM facility within campus.
- 22. Cafeteria.
- 23. E-Rikshaw for transportation within campus.
- 24. Sports complex with cardio gym, weights gym, badminton court, half Olympic size swimming pool, tennis court, volley ball court, cricket and football ground.

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## **Policy on Welfare Measures**

(III. For Students)

Krishna Vishwa Vidyapeeth (Deemed to be University), Karad (formerly known as Krishna Institute of Medical Sciences "Deemed to be University", Karad) is committed to providing the students with transparent, conducive and fair learning environment to all its students, thereby enabling them to engage in a holistic learning exercise.

**Goal:** To provide clear directive for student welfare measures, outlining the responsibilities of Management and Students.

#### A. Responsibility

#### a. Responsibility of Management:

- a.1 Institution is aware of student related regulations inforce and abides by them.
- a.2 Institution lays emphasis on transparent, free and fair relationship and communication with its students.
- a.3 There will be no discrimination on basis of gender, caste, religion etc.
- a.4 Institution provides effective grievance redressal mechanism.
- a.5 Institution provides its students with confidential support, practical solutions and effective counseling.

#### b. Responsibility of Students:

b.1 Every student should make himself / herself aware of the rule and regulations inforce from regulatory authorities.

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- b.2 Every student should make himself / herself aware of the rule and regulations of the institution.
- b.3 Every student should undertake responsibility of their own welfare.
- b.4 Students should be aware of hierarchy for grievance redressal.
- b.5 Students should concern themselves with welfare of others at the institution.
- b.6 Students should cooperate in all endeavors undertaken by the Institute in the benefit of the stakeholders.

#### B. Welfare measures include:

- 1. Scholarships, cash incentives and prizes to meritorious students
- 2. Policy for Fee Concession in place.
- 3. A well-established Students Guidance Clinic, Grievances Redressal cell and Anti Sexual Harassment cell
- 4. Anti-Ragging Committee is established as per guidelines by Hon'ble Supreme Court, UGC and Statutory Councils.
- 5. A well-furnished hostel facility
- 6. A cafeteria along with mess services in the hostels.
- 7. Free medical treatment and checkup
- 8. Sports complex with cardio gym, weights gym, badminton court, half Olympic size swimming pool, tennis court, volley ball court, cricket and football ground.
- 9. Institution provides Creche facility (Residential PGs)
- 10. Offline and online learning resources
- 11. Programs for bottom quartile performers
- 12. Online communication and complaints redressal mechanism
- 13. Escalation for grievance redressal (Personal and Sexual)
- 14. Campus and hostel Wi-Fi facility available
- 15. Student Progression cell arranges lectures on career guidance.
- 16. Safe learning environment.

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17. Subsidized parking facility.

18. Banking and ATM facility within campus.

19. E-Rikshaw for transportation within campus.

Registrar KVV(DU), Karad

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